

Our Process for Implementing a Corporate Solution

DISCOVERY	PLANNING	IMPLEMENTATION
<p>IDENTIFY AREAS NEEDING IMPROVEMENT</p> <ul style="list-style-type: none"> • Time Suckers • Control Issues • Obsolescence • Timing Delays 	<p>ASSETS</p> <p>Identify the assets to be managed.</p> <ul style="list-style-type: none"> • Current Location • Size, Quantity • Assets converted to On-Demand 	<p>ASSET COLLECTION</p> <p>Digital and Hard Assets collected, organized and cataloged.</p>
<p>SCOPE</p> <p>Map out the project scope and identify all components needed to make the program successful.</p>	<p>USERS</p> <p>Identify and evaluate the needs of the users.</p> <ul style="list-style-type: none"> • Individual Access • Approval Paths • Category Access 	<p>WEB ACCESS</p> <p>Design, layout, categorize, HTML web access</p>
<p>ROI</p> <p>Determine RETURN ON INVESTMENT made from using the VELO™ Platform.</p>	<p>MANAGEMENT</p> <p>Identify the needs of the managers in control of the system.</p> <ul style="list-style-type: none"> • User Management • Reporting • Status Updates • Approval Paths 	<p>USERS</p> <ul style="list-style-type: none"> • User Orientation • Training • User Level Status Reporting